

Mhavel Naveda

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ARCHITECT

Deliver efficient design | Detailed artist | Writer

Optimized fast drafting by using AutoCAD with keyboard commands, Revit architecture, Sketchup and more, to match project deadline, and efficiency. Develop strategies that minimize modeling time, especially for physical 3D models. Customer service experience, communication to strengthen teamwork collaboration and productivity. Patient with small details, very compromised with projects, pursuing perfection.

Areas of Strength Include:

- **Fast Drafting & Creative Design**
- **Landscape knowledge**
- **Communication & Leadership**
- **Team Strategy Development**
- **Detailed & patient artist**
- **Revit, AutoCAD, Vray, Sketchup & more**
- **Customer Focused & Safety**
- **Project Management**
- **Mentoring, Coaching & Training**
- **Bilingual (English & Spanish)**

EDUCATION

Bachelor of Science (BS), Architecture, Pedro Ruiz Gallo National University, 2014
Currently in the path to licensure in the state of Texas.

PROFESSIONAL EXPERIENCE

BRANNAN DESIGNS

2018 – Present

Architectural intern drafter

Collaborate with design and Revit architecture drafting in different projects with the team to match deadlines and customer expectations.

- Giving character to a dental clinic to match customer expectations, converting it in a modern castle with aviary for his exotic bird collection.
- Drafting using Revit architecture to create constructions documents and 3D presentations for multiple projects for the firm.
- Restoring damaged buildings, and remodeling constructions that are required to expand by the customer.
- Team working and remote working with excellent efficiency.
- Multitasking with different projects in mind.

MHAVELCRAFT

2018 – Present

Manager, Designer and Artist

Small-business owner, MhavelCraft is an E-commerce. Artistic sculptures and small clay accessories for men and women.

- Strong interpersonal skills, treating customers.
- Creating multiple themed and seasonal small sculptures, taking care of details on a minor scale.
- Designed marketing flyers, business cards, and more using Photoshop and Microsoft Publisher.
- Collaborated with other artists in booths, fairs, in-person sales.
- Managing a small business, paperwork, documents.

UPS 2017 – Present

Designer associate

Lead and support the optimization of shipping processes, planning, and execution. Provide recommendations to incentive the usage of professional software like Photoshop & Microsoft Publisher to create marketing, customer needs, and improve the quality of the service. Work on multiple reliability improvement initiatives.

- Developed strong interpersonal skills facing customers.
- Led and managed multiple design projects and high workload using prioritization techniques and keeping close communication with managers to meet deadlines.
- Designed marketing flyers, business cards, and more using Photoshop and Microsoft Publisher.
- Collaborated with team to plan strategies in a real work situation environment. Packing and shipping.

CONSULTANCY AND EXECUTION OF PROJECTS: ARCH WILSON ANTONIO CACHAY 2013-2015

Architectural Intern

Development of the emergency operations center for the regional government of the “Amazon Region” in the Andean city of Chachapoyas, Peru, where technology takes a longer time to reach and nature can be unpredictable. Creation of the 3D model in Revit for the government to show the project design.

- Designed the Emergency Operations Center to be used in natural disasters events, for Regional Government.
- Designed the Regional Archive Center, for Government’s use. File Vault, documentary heritage.
- Discussed design standards and procedures with the directors of design and architecture.
- Collaborated with builder men to corroborate the construction was meeting the design specifications.
- Created professional to-scale sketches and 3D modeling to represent the final design to Upper Management Team.
- Collaborated with the project team to discuss the development of preliminary design and final design documents.
- Fostered and Maintained a collaborative & professional relationship with the Project Team.
- Joined together: Final design, Construction Legal Documentation & blueprints.
- Designed projects to maintain water forms, vegetation, sidewalks, roads, and other landscape features.
- Organized materials and redesigned the office workspace facilitating the project development.

CERTIFICATIONS & RELATED EXPERIENCE

WORKSHOP, Pontifical Catholic University of Peru – “**Limatopias**” **High-density Housing**. 2010

CERTIFICATION, Pedro Ruiz Gallo National University – **The Role of Green Areas in The Urban Landscape and Architectural Design**. 2013

AWARDS & LEADERSHIP

AWARD, Pedro Ruiz Gallo National University – **Top Third Architecture**, 2014
SMALL-BUSINESS OWNER “MhavelCraft” polymer clay jewel and accessories.
WRITER with published paperback books online and libraries.

INTERPERSONAL & TECHNICAL SKILLS

Revit Architecture | AutoCAD | Photoshop | Sketchup | Vray | Lumion | Microsoft Publisher | Microsoft Word | Excel
 PowerPoint | Plumbing Systems | Customer service | Solve Complex Problems | Communication | Organization | Time
 Management | Leadership | Analytical Thinking | Critical Thinking | Teamwork | Collaboration | Sculpture modeling | Detailed
 skills | Creative | Artistic | 3D Modeling | Design | Craft | Creative | Proactive | Render | 3D Design